



The Hurley Group Building Successful Businesses

Virtual Controller and Accounting Solutions

The Hurley Group's accounting team is an experienced team of controllers and accountants. Many are Certified Public Accountants but also bring a diverse skill set to the operating side of a business. Such levels of expertise and practical application of operating standards are generally not found in other accounting firms. Be it transactional accounting or strategic advisement, our associates are valuable resources for start up, venture backed, and growth stage companies.

Typical responsibilities include:

- Reporting system selection and setup
- Business start-up check list
- Weekly / monthly transactional accounting
- Monthly / quarterly financial reporting
- Cash management
- Working knowledge of Web based Quick Books and Peachtree Accounting systems
- Monthly / quarterly board and management financial reporting package preparation
- Year end audit preparation
- Debt / equity compliance reporting
- Policy and Procedure Documentation
- Insurance program management
- Annual tax return preparation and compliance
- Fixed asset accounting

Fee Structure for Controller & Accounting Solutions

Most of our small business clients are typically serviced either on a part-time basis (monthly or weekly) at client sites or on a virtual basis. Most clients accounting is done on web based system. We are accustomed to dealing with clients who utilize on-line banking services at their bank of choice.

Fees for such services can range from as low as \$400.00 monthly for small businesses depending upon transaction activity level. Our fees include regular delivery service costs for virtual clients and all web based accounting costs. Initial start-up fee may be required.

Annual tax compliance and preparation are billed separately upon completion of services.

Other Client Solutions

The Hurley Group provides outsourced executive management and accounting services as well as consulting services to assist clients in a variety of business situations. Choose from the list below to learn more about our client solutions.

Outsourced Management

- Executive Management (CFO, COO)
- Controller & Accounting Services

Consulting Services

- Business Planning & Growth Strategies
- Financing Solutions
- Grant Application & Accounting Services

The Hurley Group has been providing accounting solutions to clients for over 20 years.

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